

**ST. JOSEPH UNIVERSITY PARISH
PASTORAL REPORT
JULY 1, 2006 – JUNE 30, 2007**

**St. Joseph University Parish
113 S. 5th Street
Terre Haute, IN 47807**

Telephone 812-232-7011
Fax 812-232-7012
Website www.stjoeup.org

Parish Population

| | |
|----------------------|------|
| Households | 758 |
| Individual Catholics | 2110 |
| New Registrants | 93 |
| College Students | 400 |

Celebrated

| | |
|------------------|----|
| Burials | 16 |
| Confirmations | 19 |
| First Communions | 46 |
| Baptisms | 40 |
| Infant | 31 |
| Minor (7-17) | 7 |
| Adult | 2 |
| Marriages | 12 |
| Catholic | 1 |
| Interfaith | 11 |

Publications

| | |
|---------------|---------|
| Bulletin | Weekly |
| Good News | Monthly |
| Faith Journey | Monthly |

Email Faith Journey information to:
joetenerelli@aol.com

PARISH PASTORAL COUNCIL

Accomplishments for the past year:

- Authorized replacement of the Church sound system
- Completed the feasibility study to evaluate the space facility needs of the Parish
- Initiated the initial requirements to conduct the Capital Campaign to renovate the Parish Center

- Continue to host the annual joint meeting of the Parish Council and the Campus Ministry Commission
- Continue to coordinate an Orientation and Training Program for new Parish Council members
- Continue to support the Strawberry Festival – Community Outreach
- Authorized that the Youth Ministry Program consolidate with St. Patrick's and St. Margaret Mary's and that the three parishes will share the expense of operating the program

**COMMISSION FOR FAITH
FORMATION**

Adult Faith Formation

Through the process of prayer, worship, listening, reflection and study (OCIA):

- 5 adults completed the Precatechumenate with a team of 7
- 11 adults participated in the Catechumenate with team of 5
- 9 adults were received into Full Communion of the Church
- 2 adults received the Sacrament of Baptism

Other adult faith experiences included

- Weekly discussion group of 7
- 2 small church communities with 6 to 8 members
- 1 evening session of Celtic Prayer and reflection with 24 participants
- 5 sessions of Baptism Prep classes for 16 parents
- 2 Slow Motion masses with 185 participants in attendance
- 4 Lenten sessions with Ronald Rolheiser video – 4 participants
- Parish-based Retreats
Last year two parish retreats were held with a total of 38 participants. One was held in September and one in October.

These retreats gave the participants the opportunity to get to know Jesus as God, in themselves and in others. Three speakers gave talks over the three days (Thursday and Friday evening and on Saturday morning). The retreat was a positive experience for those who attended. The retreat was offered two more times but canceled because of lack of interest at those times.

Elementary Religious Education

Last year was the second year that we had preschool and kindergarten classes during the 9:00 a.m. liturgy. This went over very well and parents seemed happy with the program and time. We also continued to have junior high in the evening. Parents and students like having their classes in the evening.

Class times were changed last year so that a full hour of class could be obtained. This meant changing the mass time on Sunday morning from 11:15 a.m. to 11:30 a.m. This change has been for the good and seems to be working out well.

- Program for 240 children from preschool through 8th grade
- 32 children received their First Communion
- 20 Catechists teach Sunday classes
- 12 adults lead the Children's Liturgy of the Word, K-5th grade
- Vacation bible school with St. Ben's, 50 children attended

Order of Christian Initiation of Children (OCIC)

OCIC is for children ages 7 years and up who have not been baptized or who have been baptized in another faith and want to become Catholic. Classes meet on Sunday mornings from 10:15-11:15 a.m. Catechumens are dismissed during mass for Breaking Open the Word.

Youth Ministry

- A team of 4 youth and 5 adults offered various activities for youth 9th through 12th grades

- 4 catechists teaching Religious Education to 41 high school students
- Completion of first year of 2 year Confirmation class
- 2 youth attended Catholic Leadership
- Fall of 2007, St. Joseph, St. Patrick and St. Margaret Mary will combine to form one youth group.

COMMISSION FOR SPIRITUAL LIFE

A. Altar Society

The Altar Society's main purpose is to care for and maintain the sanctuary/altar for the church by providing supplies necessary such as altar hosts, wine, flowers, and linens for the altar. Through many hours of personal service we care for the attire of the servers and the priests, for the linens required at mass, and for cleaning the sanctuary and sacristy areas weekly. We will continue to involve others in our ministry and to welcome them into our midst.

- **The church cleaning committee** consists of six ladies, who clean weekly on a rotating basis and average three hours per week.
- **The church laundry committee** consists of three ladies who launder the small linens such as purificators, corporals, altar cloths, cassocks, and albs on a weekly rotation and donate an average of five to six hours weekly.
- **Funeral luncheons** are offered to bereaved families: shop, cook, set-up, serve at luncheons and clean-up. Six ladies are required for five to six hours. We serve at funeral luncheons that are catered, if requested. Six ladies are required for four hours. We also take food to parishioners' homes. Two ladies are required to shop, gather, and deliver food for three to four hours.

- Annually we provide a **luncheon for the Good Cheer Club** for the blind. Eight ladies are required for a total of six hours to shop, set-up, serve, and clean-up.
- We provide a **luncheon for clergy and pastoral staff of the Terre Haute Deanery**. Six ladies are required for a total of six hours to shop, set-up, serve, and clean-up.
- **Eucharistic Adoration and First Friday Rosary** is attended by 16 to 18 ladies monthly. Eucharistic Adoration is not strictly an Altar Society activity.

B. Environment Committee

The Environment Committee has 25 active members. They prepare the church for weekend masses and special occasions. They are responsible for decorating for special celebrations such as Mass of the Holy Spirit, First Communion, Confirmation, Lent, Palm Sunday, Pentecost, Easter, Christmas, and the Feast of St. Francis. The committee is involved with the setup of All Soul's candles, which includes 300 candles a week during the month of November, as well as the banners which have the names of the deceased written on them. Banners are also made for other groups such as Pro-Life, special children's liturgies, Secular Franciscan Order, first communion, etc.

C. Eucharistic Ministers

There are 84 active Eucharistic ministers – 52 females and 32 males. Twenty-two Eucharistic ministers are necessary for weekend masses.

- 4 @ 5:00 p.m. mass
- 6 @ 9:00 a.m. mass
- 6 @ 11:30 a.m. mass
- 6 @ 7:00 p.m. mass

Eucharistic ministers are scheduled on a month-to-month rotation, within availability. During the months of mid-August through mid-May, our parish collegians are included with the scheduling at the 7:00 p.m. mass time.

More than 150 various Eucharistic ministers are necessary for Christmas, Holy Week, Feast Days, Thanksgiving, Ash Wednesday, and other special events.

The approximate number required is:

- 41 – All Holy Week and Easter
- 16 – Special masses in December
- 28 – Christmas
- 16 – Ash Wednesday
- 36+ - Holy Days
- 36+ - Feast Days/Special Events

D. Hospitality

i. Church Ministry

We provide a friendly outreach to parishioners through our church ministry. Sixteen leaders work with 60 other ministers at every Mass and other church events. We welcome people, distribute bulletins, seat people, take up collections, collect hymnals, distribute bulletins, order the church for the next Mass and help other groups. Eight people offer hospitality for Funeral Masses.

ii. Coffee and Donuts

Coffee and doughnuts are served after the 9:00 a.m. Mass each Sunday that Religious Education meets. New parishioners are encouraged to come and meet other parishioners.

iii. Sunday Nursery Service

Thirteen childcare workers have provided "baby sitting" every Sunday for the 9 a.m. and 11:30 a.m. Masses throughout the year. Volunteers have served two Sundays every month. New toys have been bought. More volunteers are needed. Call Carol 235-6835.

iv. Welcome Committee

There are presently five members serving on the committee. They have registered and greeted 37 new families since Sept. 1, 2006. They take specially prepared packets to the homes of new parishioners or mail them a packet with a handwritten note welcoming them to the parish.

E. Lectors

There are 40 lectors. Orientation sessions for new lectors are held several times a year. The team works with lectors to enhance their skills and deepen their knowledge of scripture.

F. Liturgy Committee

The liturgy committee presently has nine members. They plan the liturgies, such as masses, deanery penance services, parish picnic mass and Stations of the Cross during Lent. They discuss and implement new ideas especially for seasons of the liturgical year, evaluate liturgies, and train liturgy committee members.

G. Music

The music ministry is an integral part of each liturgy. This ministry includes 7 cantors, 24 choir members, 11 funeral choir members and 5 instrumentalists.

H. Sacristans

The schedule for sacristans has worked out well during the last year thanks to the faithful individuals who set up for Masses. We had eight individuals who donated an average of one hour each day Monday through Friday to set up for Masses and Communion Services and clean up afterwards.

I. Servers

Twelve adults, children, and adolescents assist the priest presider at the 5:00 p.m. Saturday mass; 18 at the 9:00 a.m. mass; and 9 at the 11:30 a.m. mass. Collegiate students serve the 7:00 p.m. mass. Every year eighth grade students are recognized for their faithfulness to serving with a certificate from the Serra Club.

COMMISSION FOR STEWARDSHIP

A. Buildings and Grounds

The Building and Grounds Committee continues to work toward completing several projects for the parish. Volunteers did some of the work but due to the scope of some projects we had to use outside contractors.

Activities

- New sound system was installed in the church
- St. Joseph Statue was restored and replaced in the South Lawn
- The decision was made to renovate the Parish Center
- Invited proposals from local Design/Build companies to renovate the Parish Center
- Repaired the roof, covered vents and repaired guttering on the Parish Center
- Built an additional classroom in the Parish Center
- Completed a Structural Study of the Parish Center and the Office Building
- Partially renovated the kitchen in the Parish Center
- Completed a safety and life safety inspection of the Church, Office Building and Parish. The Archdiocese of Indianapolis insurance carrier completed the survey.
- Installed an additional sink in the Parish Center
- Installed additional air conditioners in rooms in the Parish Center

B. Bulletin Stuffing and Office Help

i. Bulletin Stuffing

There is a bulletin for every weekend of the year and there is always one insert but not more than 3 inserts to be stuffed for any one weekend. Currently a rotating schedule is set in December /January for the entire year. During a year, most volunteers stuff bulletins for 3 weekends, occasionally a 4th weekend. All materials are ready by Thursday afternoons and stuffers have the option of taking the materials home or using space in the church offices. The total number of bulletins varies from 550 to 650 per weekend. Some volunteers choose to work in pairs.

ii. Office Help

When the Secretary is absent from the office, an individual is needed to answer the door and the telephones. All information must be handled confidentially. On Samaritan Days (Mondays and Wednesdays from 1 – 4pm), one or two volunteers are needed each day to answer the door and the phones because of the volume of people requesting assistance, and to help distribute food baskets (on Mondays) to those with referral numbers.

C. Collection Money Counters

Two or three volunteers meet every Monday on a (rotating schedule) to count weekend contributions.

D. Finance Committee

Seven members meet monthly for the following activities:

- Review monthly financial statements
- Publish financial summaries quarterly in the parish Newsletter
- Prepare, present and publish the annual report

We added the church business manager as a representative on the committee. With the help of this business manager, we were able to institute new policies governing spending limits in times of emergency.

E. Fundraising

i. Fish Fry

The Fish Fry Committee consisted of six people. On the night of the Fish Fry, 65 people worked the Parish Center dining area, which served 327 adults and 32 children. Fifteen people worked the drive-thru, which served 144 adults and 24 children. Dinners served totaled 524.

| | |
|-------------------|-------------------|
| Income: Pre-Sales | \$1,400.00 |
| Day-of Sales | <u>\$2,611.00</u> |
| | \$4,011.00 |

| | |
|---------------------|-----------------|
| Expenses: Fish cost | \$1,400.00 |
| Miscellaneous | <u>\$400.00</u> |
| | \$1800.00 |

Profit \$2,200.00

ii. Spring Social Sweepstakes

Our banquet was held at Idle Creek Country Club. Fifteen people were needed the night of the banquet to service the silent auction, lead the raffle and sell 50/50 tickets. Twenty five people served on this committee selling tickets, picking up silent auction articles, and other preparatory work.

Our expense was:

| | |
|--------------|-----------------|
| Idle Creek | \$6,200.00 |
| Sweepstakes | \$10,000.00 |
| Early bird | <u>\$250.00</u> |
| <i>Total</i> | \$16,450.00 |

Income:

| | |
|----------------|-----------------|
| Ticket sales | \$29,885.00 |
| Silent auction | \$8,649.00 |
| 50/50 | <u>\$317.00</u> |
| <i>Total</i> | \$38,851.00 |

Profit \$22,401.00

The committee is looking for a couple to chair the Spring Social Sweepstakes in 2008. If interested call Tim and Janet Cooper.

F. Stewardship Committee

The Stewardship Committee of twelve successfully initiated and administered our Fall 2006 Stewardship and United Catholic Appeal Program. A Steward's Journal of Reflection and Prayer was blessed and given to every family. Eleven lay witnesses bore testimony of living stewardship as a way of life. 306 intention cards were returned and follow-up phone calls were made.

The committee planned and executed an Appreciation Dinner for 300 parish volunteers at the Ohio Building on January 25, 2007. 365 invitations were sent to 543 parish volunteers. Awards were given to Tillie Kulinski and Wes Lambert for Outstanding Volunteer. A special thank-you was given for retiring Sue Tenerelli with program and gifts. Father Richard sent an appreciation letter to the 90 volunteers who could not attend the dinner.

2006 Living Stewardship Conference Tapes were purchased and available from the office. The committee worked with Parish Council Representatives to develop the July 1, 2006 - June 30, 2007 Parish Pastoral Report. A committee of seven has been established to develop a new Parish Pictorial Directory. Publication is due December 2007. The Legacy of Our Mission Campaign is scheduled for Fall, 2007. The regular United Catholic Appeal, Ministry Fair, and Stewardship Intention cards will not be programmed for Fall 2007. The Parish Directory is being updated. Directory 2007 will be sent to homes in September.

COMMISSION FOR PARISH LIFE AND SOCIAL CONCERNS

A. Community Builders

Our nine members hosted four events including Fat Sunday (40 attended), First Day Summer Party (100 attended), Halloween Hayride (65 signed up), and the Reception - Easter Vigil (100 attended).

B. Marriage Sponsor Couples

The Sponsor Couples helped to prepare 14 engaged couples for marriage last year. They meet with the engaged couples usually 3 or 4 times. At the first meeting they ask the engaged couples to answer a questionnaire and use the following meetings to facilitate discussion between the couple addressing topics that arise from the results of the questionnaire.

C. Ministry of Care

Ministry of Care is a coordinated and evolving ministry in the parish. This ministry proclaims the gospel of Jesus Christ by living the gospel through service and prayer for parishioners whose health has been compromised, those who are grieving, and the caregivers who support them.

i. Bereavement Committee

This ministry was formed when it became apparent that there was a need to assist

parishioners who have experienced the death of a loved one.

There are 5 dedicated members on this committee and they have been undergoing training the past year and will conclude the training by the end of September. Our goal is to follow the family of the deceased member for the first year of the grieving process. Each family will be met on an individual basis, offering our help for whatever needs they may have.

ii. Cards, Casseroles & Communion

There are 25 members on this committee. The ministry serves those parishioners who are unable to participate in the liturgy due to serious illness, recuperation after surgery/accident, or who are homebound for a short time. The mission is to keep these people connected to their parish by sending cards, preparing and delivering meals and taking Eucharist. We believe that we were successful in accomplishing our mission by serving 70 meals to 12 people. We took Communion to 7 individuals. Many cards were sent.

iii. Funeral Luncheon

Women of the Altar Society and the Ministry of Care offer a buffet style lunch to bereaved families of persons being buried from St. Joseph Church. Detailed information will be found under Commission for Spiritual Life Ministry (Altar Society).

iv. Health Promotion

As a part of health promotion, we work to promote the health of our parishioners - physical, mental and spiritual. A monthly blood pressure screening the third Sunday of the month is held after the 9:00 a.m. Mass in the Gregorian Room.

Two AED's for the parish are in place. Two CPR classes were given by Brian Voges, RN, and he will provide monthly checks on the AED's and accessories. Two articles were written for our newsletter. Future goals include a monthly blood pressure screening after the 5:00 p.m. Mass on Saturday and

three to four articles about health promotion for the monthly newsletter. There were no requests received this past year from parishioners to assist them in “navigating” the health care system.

v. Homebound Ministry

There are 5 volunteers serving 10 parishioners who are confined to their homes or who are residing in long-term healthcare facilities.

vi. Hospital Visitations

There are at least 3 people from the parish involved with this ministry. The hospital visitation is a weekly activity in which St. Joseph is scheduled by the Deanery Office to cover the Wednesday visitation. Other days are also taken care of by St. Joseph if another parish is unavailable. Union Hospital has a file at the surgery reception desk that lists the patients, their room number, home parish and a brief summary of the daily visit. Regional Hospital calls the parish office when a patient requests a visit.

It is also possible to have a Communion Minister visit nursing homes, rehabilitation centers, and assisted living facilities or at home. Parishioners who are aware of family members or friends who would like a prayer/communion visit are asked to call the Parish Office to make the request.

vii. Transportation To Mass

Volunteers are always needed to provide transportation to Mass for parishioners who are unable to drive or who have no other means of getting to Mass. Occasionally, college students who stay during a school break are in need of a ride to Mass.

D. Mission Honduras

Eleven members of the 2007 Mission Honduras Team departed for Tegucigala and Comayaguela on March 1st and returned on the 10th. This year’s team was composed of fifteen participants. It included one physician, an EMT, two translators, four pharmacy workers, and five construction workers. In addition there were two English-as-a-second-language

students who accompanied the team. St. Joseph parishioners continue to support 45 tuition scholarships at the Institute. These students taught in Instituto San Buenaventura and assisted with the medical team as well. The construction team made significant progress towards completing the home they began last year and the medical team met the needs of nearly 600 patients. Four of our clinic sites were held in remote mountainous areas at the northern edge of the parish boundaries and the fifth was held at the compound of San Maximiliano Kolbe. Saint Joseph continues to underwrite the salary (\$4800 funded through proceeds of the Spring Fling) of Dr. Yury Sanchez to help provide low cost medical care throughout the year. Additionally, St. Joseph Parish continues to send 2% of its ordinary income for general support of San Maximiliano Kolbe parish.

E. Parish Family Picnic

This committee organizes the annual parish picnic which is held in Deming Park on the second Sunday in August. There are subcommittees for set-up, food and drink service, grilling, parking, bingo, games for kids, and clean up. Approximately 450 people attended the 2006 picnic. Thirty-five people volunteered for the 2007 picnic.

F. Pro Life

Our committee has six regular members. We have people come and go throughout the year. Four Deanery parishes are currently represented in our group. We meet the third Thursday of each month at 7:00 p.m. in the DJV room. We continue to celebrate a monthly pro-life Mass on the 4th Wednesday of each month at St. Joseph Church. We have a pro-life rosary the first Saturday of each month following the 6:00 p.m. Mass at St. Patrick Church. Several students and adult chaperones represented the Terre Haute Deanery in Washington, D. C. at the Annual March for Life January 22, 2007. We hosted our 2nd Annual Respect for Life event, Capital Punishment, in April 2007.

G. Samaritan Committee

The Food Division of Samaritan Committee distributed a total of 520 bags of food at a cost of \$1867.57.

The Financial Assistance Division assisted 450 families.

Rent Assistance \$13,319.88; Utilities Assistance \$23,875.44; Prescription and Stranded Traveler Assistance \$2,892.90, totaling \$40,088.22.

Food contributions amounted to \$1867.57, bringing the total in distributions to \$41,955.79.

Money collected for Samaritan Fund during 06/07 was \$36,308.91. The expenditures exceeded the amount collected by \$5,466.88. The additional money came out of funds left from 05/06 fiscal year.

COMMISSION FOR CAMPUS MINISTRY

Campus Ministry

Campus Ministry to Indiana State University, Rose-Hulman Institute of Technology, and Ivy Tech (yet to be developed), was made part of the mission of St. Joseph's University Parish over 25 years ago.

The Bishops' Goals for Campus Ministry are:

- Forming Christian Community
- Developing Leaders for the Future
- Appropriating the Faith
- Educating for Justice
- Facilitating Personal Development
- Forming the Christian Conscience

Campus Ministry includes: retreats (20-25); Ignatian Spiritual Exercises (Challenge) (10); Bible Study (15); liturgical involvements (40 – 50); pizza (60-90); Spring Break Service (6-8); local service opportunities; canoe trips (30); addressing justice issues; fun nights (30-60); pastoral counseling; Reconciliation opportunities; Catholic Topics and Questions (6-25); participation in the life of the parish; and much more.

- In the **Adopt-a-Student-Program**, collegian and parishioners (24) get to know one another better.

- The **Student Campus Ministry Council**, composed of 15 students, helps define needs, plan events, and evaluate programs.
- The **Campus Ministry Commission** is composed of those interested in Campus Ministry and students. Guided by the Bishop's Pastoral, it provides resources to Campus Ministry.
- Together with the student assistants, the **Pastoral Associate for University Ministry** coordinates all these dimensions of Campus Ministry.
- There is a **collegiate parish council representative** from each school.

LEGACY OF OUR MISSION CAPITAL CAMPAIGN

During the past several months the committees for the Legacy of Our Mission Capital Campaign have been organized and have met with the campaign consultant. The campaign for St. Joseph University Parish was originally scheduled for the spring of 2007 but was pushed back to the fall of 2007. The goal for the capital campaign is \$2,000,000.00 with the proceeds to be used to renovate the Parish Center. The center is not handicap accessible, needs electrical and plumbing upgrades and the kitchen will be renovated. Assuming our campaign is successful we could begin renovation in mid-2008. When we collect 50% of the money that is pledged we can borrow the remaining funds from the Archdiocese Development Loan Fund. We anticipate construction will take 6-9 months.

The Campaign Chairperson is Sally Stewart and committees include Call Team, Advance Commitment, Children's Activity, Print Communication Team, Special Events and Activities, Coordinator, Enlistment Team, Information Team, Gifts, and Prayer Team.